

Notice to Vacate Property

Please complete and mail in time to arrive at the Denver Office at least 30 days before the end of the initial term of your lease. If your lease has already rolled into a month to month lease this form must be received before the start of the last full month you intend to occupy the property. (i.e. If you are vacating at the end of June, a written notice to vacate the property must be received in our office on or before May 31st. If you are vacating February 28th, a notice must be received on or before January 29th).

Attn: Betty White
HECHT Property Management
885 N. Hwy 16, Suite B
Denver, N.C. 28037

Tenant(s) Name: _____

Property Address: _____

Phone Number: _____

Date Vacating Property: _____

Forwarding Address: _____

Future Contact #(s): _____

Date Utilities will be terminated: _____

Additional information: _____

*Note: This form will not be accepted if you are vacating the property prior to your lease expiration, you need to fill out the form titled **Agreement for Vacating Prior to Lease Expiration** given to you in your move-in packet.*